

## **GOVERNANCE AND AUDIT COMMITTEE**

**Friday, 2nd October, 2015**

**10.30 am**

**Darent Room, Sessions House, County Hall, Maidstone**

**There will be a training session at 10.00 am for Members of the Committee on Embedding Effective Counter-Fraud Measures**







## **AGENDA**

### **GOVERNANCE AND AUDIT COMMITTEE**

**Friday, 2nd October, 2015, at 10.30 am**  
**Darent Room, Sessions House, County Hall,**  
**Maidstone**

Ask for: **Andrew Tait**  
Telephone: **03000 416749**

*Tea/Coffee will be available 15 minutes before the start of the meeting*

#### **Membership (15)**

Conservative (8)	Mr R L H Long, TD (Chairman), Mr R J Parry (Vice-Chairman), Mr J A Davies, Mr E E C Hotson, Mr A J King, MBE, Mr S C Manion, Mr R A Marsh and Mr J E Scholes
UKIP (3)	Mr M Baldock, Mr C P D Hoare and Mr B Neaves
Labour (2)	Mr W Scobie and Mr D Smyth
Liberal Democrat (1):	Mr R H Bird
Independents (1):	Mr M E Whybrow

#### **Webcasting Notice**

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

By entering the meeting room you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you do not wish to have your image captured then you should make the Clerk of the meeting aware.

#### **UNRESTRICTED ITEMS**

*(During these items the meeting is likely to be open to the public)*

1. Introduction/Webcasting
2. Substitutes
3. Declarations of Interest in items on the agenda for this meeting

4. Minutes - 23 July 2015 (Pages 5 - 12)
5. Dates of meetings in 2016  
Wednesday, 24 January 2016  
Wednesday, 27 April 2016  
Thursday, 21 July 2016  
Thursday, 6 October 2016
6. Committee Work and Member Development Programme (Pages 13 - 16)
7. KCC Insurance Overview (Pages 17 - 22)
8. Treasury Management Update (Pages 23 - 32)
9. External Audit Annual Audit Letter 2014/15 (Pages 33 - 42)
10. External Audit Update October 2015 (Pages 43 - 58)
11. Internal Audit Progress Report - Mr Peter Oakford will be present for this item.  
(Pages 59 - 120)
12. Internal Audit and Counter Fraud Benchmarking Report (Pages 121 - 134)
13. KCC Annual Customer Feedback Report 2014/15 (Pages 135 - 150)
14. Other items which the Chairman decides are urgent

### **EXEMPT ITEMS**

*(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)*

Peter Sass  
Head of Democratic Services  
03000 416647

**Thursday, 24 September 2015**

*Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.*